

INTERN CERTIFICATE FREQUENTLY ASKED QUESTIONS

Summary Overview: The teaching intern certificate enables those that hold a Bachelor's degree or higher from an accredited institution to teach full-time. Candidates will receive full teaching salary and benefits, which ensures no loss of income. The teaching intern certificate allows the holder to enter into a teaching contract while completing the requirements for an Arizona provisional teaching certificate. The intern certificate also allows certified teachers to pursue other teaching certificates. .

Must hold a Bachelor's Degree or higher

Must obtain an IVP Fingerprint Clearance Card

Must pass the appropriate subject knowledge exam

Must complete a 3 semester hour course or a 45 clock hour training in Structured English Immersion (SEI) within the first year the Teaching Intern certificate was issued

Must enroll in a State Board Approved Teacher Preparation Program

Upon Completion of the Intern Certificate: An individual may apply for an Arizona provisional teaching certificate upon **successful** completion of a Board Authorized Alternative path to certification or a Board approved teacher preparation program. **An individual is not eligible to hold the certificate more than once in a five-year period.** If the individual does not complete or make satisfactory progress in the program of study they would have to complete a traditional route to certification by completing required coursework and student teaching.

Question	Answer
How long is the certificate valid?	The certificate is valid for one year from the date of initial issuance and may be extended yearly for no more than two consecutive years.
What can I teach on this certificate?	The intern certificate holder may teach in any subject area in which the holder has passed the appropriate Arizona Teacher Proficiency Assessment. The placement of the teaching intern must match the preparation they are receiving. See the Appropriate Placements for Teaching Intern Certificate document for reference. No more than two approved areas will be added to the intern certificate.
Where do I get my IVP Fingerprint Clearance Card	Visit the Arizona Department of Public Safety Website or call 602-223-2279 to request the IVP Fingerprint Clearance Card
Where and when do I take the Structured English Immersion Course?	Effective January 25, 2016, the SEI Endorsement Requirement for initial issuance of the Teaching Intern certificate was amended. The SEI Training for the Teaching Intern certificate holder must be completed within the first year of issuance to qualify for the Extension of the Teaching Intern certificate. The amendment also stipulates that Teaching Intern certificate holders who teach in a Structured English Immersion Classroom shall hold a valid Provisional or Full SEI Endorsement, English as a Second Language Endorsement or Bilingual Endorsement (R7-2-614)E. Structured English Immersion Requirements
Where do I take the subject knowledge exam?	It is a "computer based test" (NOT ONLINE) A Master's Degree in the content area will waive the subject knowledge exam. Or 24 semester hours in a content area can be used in the case where a subject knowledge exam does not already exist. Test Dates and Sites
What testing tips and strategies can you provide?	AEPA Preparation Required Arizona Educator Exams
Where do I look for open teaching positions	Contact the human resources department at the LEA you are interested in working for or check the Arizona Education Employment Board

How do I apply for the teaching intern certificate?	Review the Process Checklist, Requirements and Application from the certification website. Teaching Intern Pathway to Certification
What is the cost of the teaching intern certificate?	\$60.00 for the initial Intern Certificate \$60.00 for the Structured English Immersion Endorsement Extension of the intern certificate after the first year is at zero cost to the candidate.
How long does it take to issue the teaching intern certificate once I have my application complete?	Typically the certificate will be issued within 2 weeks of the certification unit receiving the completed application.